

Alpha Teach Yourself Bookkeeping In 24 Hours Alpha Teach Yourself In 24 Hours

Ageless Soul
The Business Owner's Guide to Reading and Understanding Financial Statements
Algorithms in a Nutshell
How to Open Your Own In-Home Bookkeeping Service
Alpha Teach Yourself Bookkeeping in 24 Hours
The Complete Idiot's Guide to Accounting, 3rd Edition
Unix in 24 Hours, Sams Teach Yourself
The Art of R Programming
Alpha Teach Yourself Bookkeeping in 24 Hours
Accounting For Dummies
The Accounting Game
Schaum's Easy Outline of Bookkeeping and Accounting
Cost Accounting For Dummies
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Economic Fables
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E-Z Bookkeeping
Alpha Teach Yourself Project Management
Geopolitical Alpha
The Essentials of Finance and Accounting for Nonfinancial Managers
Bookkeeping Made Simple
The Art of Assembly Language, 2nd Edition
Bookkeeping For Dummies
Sams Teach Yourself C++ in 21 Days
Alpha Teach Yourself Accounting in 24 Hours
Macmillan Teach Yourself Grammar and Style in 24 Hours

Ageless Soul

A guide to software development using the R programming language covers such topics as closures, recursion, anonymous functions, and debugging techniques.

The Business Owner's Guide to Reading and Understanding Financial Statements

Learn the basics of practical accounting easily and painlessly with Accounting For Dummies, 4th Edition, which features new information on accounting methods and standards to keep you up to date. With this guide, you can avoid accounting fraud, minimize confusion, maximize profits, and make sense of accounting basics with this plain-English guide to your accountant's language. Understand how to manage inventory, report income and expenses for public or private companies, evaluate profit margins, analyze business strengths and weaknesses, and manage budgets for a better bottom line.

Algorithms in a Nutshell

Manage the art of bookkeeping Do you need to get up and running on bookkeeping basics and the latest tools and technology used in the field? You've come to the right place! Bookkeeping All-In-One For Dummies is your go-to guide for all things bookkeeping. Bringing you accessible information on the new technologies and programs, it cuts through confusing jargon and gives you friendly instruction you can use right away. Inside, you'll learn how to keep track of transactions, unravel up-to-date tax information, recognize your assets, and so much more. Covers all the new techniques and programs in the bookkeeping field Shows you how to manage assets and liabilities Explains how to track business transactions accurately with ledgers and journals Helps you make sense of accounting and bookkeeping basics Get all the info you need to jumpstart your career as a bookkeeper!

How to Open Your Own In-Home Bookkeeping Service

Graphic illustrations and practice exercises are involved to reinforce the theories and methods presented

Alpha Teach Yourself Bookkeeping in 24 Hours

A one-volume, one-day algebra course. Alpha Teach Yourself Algebra I in 24 Hours provides readers with a structured, self-paced, straight-forward tutorial on algebra. It's the perfect textbook companion for students struggling with algebra, a solid primer for those looking to get a head start on an upcoming class, and a welcome refresher for parents tasked with helping out with homework. The book provides 24 one-hour lessons, with each chapter designed to build on the previous one. ? Covers classifying number sets, expressions, polynomials, factoring, radicals, exponents and logarithms, and much more ? Each chapter ends with a quiz so readers can identify where they may need more help

The Complete Idiot's Guide to Accounting, 3rd Edition

THE #1 PROJECT MANAGEMENT CASE STUDIES BOOK NOW FEATURING NEW CASES FROM DISNEY, THE OLYMPICS, AIRBUS, BOEING, AND MORE After on-the-job experience, case studies are the most important part of every project manager's training. This Fifth Edition of Project Management Case Studies features more than one hundred case studies that detail projects at high-profile companies around the world. These cases offer you a unique opportunity to experience, first-hand, project management in action within a variety of contexts and up against some of the most challenging conditions any project manager will likely face. New to this edition are case studies focusing on agile and scrum methodologies. Contains 100-plus case studies from companies that illustrate both successful and not-so-successful project management Represents an array of industries, including medical and pharmaceutical, aerospace, entertainment, sports, manufacturing, finance, telecommunications, and more Features 18 new case studies, including high-profile cases from Disney, the Olympics,

Boeing 787 Dreamliner, and Airbus 380 Follows and supports preparation for the Project Management Professional (PMP)® Certification Exam Experienced PMs, project managers in training, and students alike will find this book to be an indispensable resource whether used as a standalone or combined with the bestselling Project Management: A Systems Approach to Planning, Scheduling, and Controlling, 12th Edition. PMI, CAPM, PMBOK, PMP and Project Management Professional are registered marks of the Project Management Institute, Inc.

Unix in 24 Hours, Sams Teach Yourself

The easy way to master the art of auditing Want to be an auditor and need to hone your investigating skills? Look no further. This friendly guide gives you an easy-to-understand explanation of auditing — from gathering financial statements and accounting information to analyzing a client's financial position. Packed with examples, it gives you everything you need to ace an auditing course and begin a career today. Auditing 101 — get a crash course in the world of auditing and a description of the types of tasks you'll be expected to perform during a typical day on the job It's risky business — find out about audit risk and arm yourself with the know-how to collect the right type of evidence to support your decisions Auditing in the real world — dig into tons of sample business records to perform your first audit Focus on finances — learn how both ends of the financial equation — balance sheet and income statement — need to be presented on your client's financial statements Seal the deal — get the lowdown on how to wrap up your audit and write your opinion After the audit — see the types of additional services that may be asked of you after you've issued your professional opinion

The Art of R Programming

"I had the good fortune to grow up in a wonderful area of Jerusalem, surrounded by a diverse range of people: Rabbi Meizel, the communist Sala Marcel, my widowed Aunt Hannah, and the intellectual Yaacovson. As far as I'm concerned, the opinion of such people is just as authoritative for making social and economic decisions as the opinion of an expert using a model." Part memoir, part crash-course in economic theory, this deeply engaging book by one of the world's foremost economists looks at economic ideas through a personal lens. Together with an introduction to some of the central concepts in modern economic thought, Ariel Rubinstein offers some powerful and entertaining reflections on his childhood, family and career. In doing so, he challenges many of the central tenets of game theory, and sheds light on the role economics can play in society at large. Economic Fables is as thought-provoking for seasoned economists as it is enlightening for newcomers to the field.

Alpha Teach Yourself Bookkeeping in 24 Hours

"Filled with crystal-clear examples, the book helps you understand: balance sheets and income/cash flow statements; annual reports; fixed-cost and variable-cost issues; financial analysis, budgeting, and forecasting; and much more"--Back cover.

Accounting For Dummies

Accurate and complete bookkeeping is crucial to any business owner, but it's also important to those who work with the business, such as investors, financial institutions, and employees. People both inside and outside the business all depend on a bookkeeper's accurate recordings. Bookkeeping For Dummies provides the easy and painless way to master this crucial art. You'll be able to manage your own finances to save money and grow your business. This straightforward, no-nonsense guide shows you the basics of bookkeeping—from recording transactions to producing balance sheets and year-end reports. Discover how to: Outline your financial road map with a chart of accounts Keep journals of cash transactions Set up your computerized books Control your books, your records, and your money Buy and track your purchases Record sales returns and allowances Determine your employee [is "employee" necessary here?] staff's net pay Maintain employee records Prepare your books for year's end Report results and start over Produce an income statement Complete year-end payroll and reports This guide features tips and tricks for managing your business cash with your books and also profiles important accounts for any bookkeeper. There's no question that bookkeepers must be detail-oriented, meticulous, and accurate. Bookkeeping For Dummies shows you how to keep track of your business's financial well-being and ensure future success!

The Accounting Game

Describes how to pick a group of stocks of highly steady, moderate growth companies that offer consistent returns at a minimal risk

Schaum's Easy Outline of Bookkeeping and Accounting

Assembly is a low-level programming language that's one step above a computer's native machine language. Although assembly language is commonly used for writing device drivers, emulators, and video games, many programmers find its somewhat unfriendly syntax intimidating to learn and use. Since 1996, Randall Hyde's The Art of Assembly Language has provided a comprehensive, plain-English, and patient introduction to 32-bit x86 assembly for non-assembly programmers. Hyde's primary teaching tool, High Level Assembler (or HLA), incorporates many of the features found in high-level languages (like C, C++, and Java) to help you quickly grasp basic assembly concepts. HLA lets you write true low-level code while enjoying the benefits of high-level language programming. As you read The Art of Assembly Language, you'll learn the

low-level theory fundamental to computer science and turn that understanding into real, functional code. You'll learn how to: -Edit, compile, and run HLA programs -Declare and use constants, scalar variables, pointers, arrays, structures, unions, and namespaces -Translate arithmetic expressions (integer and floating point) -Convert high-level control structures This much anticipated second edition of The Art of Assembly Language has been updated to reflect recent changes to HLA and to support Linux, Mac OS X, and FreeBSD. Whether you're new to programming or you have experience with high-level languages, The Art of Assembly Language, 2nd Edition is your essential guide to learning this complex, low-level language.

Cost Accounting For Dummies

"Fantastic Learning Tool Don't let this book title fool you. It is not an oversimplification of accounting and financial principles. It is, however, a serious and very effective examination of a very small but progressively complex business. There are not many books available on the market that make a complex and dry subject understandable and even fun. This book successfully does just that." -Amazon Reviewer The Clearest Explanation Ever of the Key Accounting Basics The world of accounting can be intimidating. Whether you're a manager, business owner or aspiring entrepreneur, you've likely found yourself needing to know basic accounting but baffled by complicated accounting books. What if learning accounting could be as simple and fun as running a child's lemonade stand? It can. The Accounting Game presents financial information in a format so simple and so unlike a common accounting textbook, you may forget you're learning key skills that will help you get ahead! Using the world of a child's lemonade stand to teach the basics of managing your finances, this book makes a dry subject fun and understandable. As you run your stand, you'll begin to understand and apply financial terms and concepts like assets, liabilities, earnings, inventory and notes payable, plus: --Interactive format gives you hands-on experience --Color-coded charts and worksheets help you remember key terms --Step-by-step process takes you from novice to expert with ease --Fun story format speeds retention of essential concepts --Designed to apply what you learn to the real world The revolutionary approach of The Accounting Game takes the difficult subjects of accounting and business finance and makes them something you can easily learn, understand, remember and use! "The game approach makes the subject matter most understandable. I highly recommend it to anyone frightened by either numbers or accountants." -John Hernandis, Director of Corporate Communications, American Greetings

Full-Charge Bookkeeping

Presents basic rules of grammar and sentence construction, shows the proper use of punctuation, and discusses style, research, and editing.

Nonprofit Bookkeeping and Accounting For Dummies

Thomas Moore is the renowned author of *Care of the Soul*, the classic #1 New York Times bestseller. In *Ageless Soul*, Moore reveals a fresh, optimistic, and rewarding path toward aging, one that need not be feared, but rather embraced and cherished. In Moore's view, aging is the process by which one becomes a more distinctive, complex, fulfilled, loving, and connected person. Using examples from his practice as a psychotherapist and teacher who lectures widely on the soul of medicine and spirituality, Moore argues for a new vision of aging: as a dramatic series of initiations, rather than a diminishing experience, one that each of us has the tools—experience, maturity, fulfillment—to live out. Subjects include: *Why melancholy is a natural part of aging, and how to accept it, rather than confuse it with depression *The vital role of the elder and mentor in the lives of younger people *The many paths of spiritual growth and learning that open later in life *Sex and sensuality *Building new communities and leaving a legacy *Ageless Soul* will teach readers how to embrace the richness of experience and how to take life on, accept invitations to new vitality, and feel fulfilled as they get older.

The Westing Game

Learn to use Unix, OS X, or Linux quickly and easily! In just 24 lessons of one hour or less, *Sams Teach Yourself Unix in 24 Hours* helps you get up and running with Unix and Unix-based operating systems such as Mac OS X and Linux. Designed for beginners with no previous experience using Unix, this book's straightforward, step-by-step approach makes it easy to learn. Each lesson clearly explains essential Unix tools and techniques from the ground up, helping you to become productive as quickly and efficiently as possible. Step-by-step instructions carefully walk you through the most common Unix tasks. Practical, hands-on examples show you how to apply what you learn. Quizzes and exercises help you test your knowledge and stretch your skills. Notes and tips point out shortcuts and solutions

Learn how to... Pick the command shell that's best for you Organize the Unix file system (and why) Manage file and directory ownership and permissions Maximize your productivity with power filters and pipes Use the vi and emacs editors Create your own commands and shell scripts Connect to remote systems using SSH and SFTP Troubleshoot common problems List files and manage disk usage Get started with Unix shell programming Set up printing in a Unix environment Archive and back up files Search for information and files Use Perl as an alternative Unix programming language Set up, tweak, and make use of the GNOME graphical environment

Contents at a Glance

HOUR 1: What Is This Unix Stuff? HOUR 2: Getting onto the System and Using the Command Line HOUR 3: Moving About the File System HOUR 4: Listing Files and Managing Disk Usage HOUR 5: Ownership and Permissions HOUR 6: Creating, Moving, Renaming, and Deleting Files and Directories HOUR 7: Looking into Files HOUR 8: Filters, Pipes, and Wildcards! HOUR 9: Slicing and Dicing Command-Pipe Data HOUR 10: An Introduction to the vi Editor HOUR 11: Advanced vi Tricks, Tools, and Techniques HOUR 12: An Overview of the emacs Editor HOUR 13: Introduction to Command Shells HOUR 14: Advanced Shell Interaction HOUR 15: Job Control HOUR 16: Shell Programming Overview HOUR 17: Advanced Shell Programming HOUR 18: Printing in the Unix Environment HOUR 19: Archives and Backups HOUR 20: Using Email to Communicate HOUR 21: Connecting to Remote Systems Using SSH and SFTP HOUR 22: Searching for

Information and Files HOUR 23: Perl Programming in Unix HOUR 24: GNOME and the GUI Environment Appendix A: Common Unix Questions and Answers

How to Start a Home-based Bookkeeping Business

Creating robust software requires the use of efficient algorithms, but programmers seldom think about them until a problem occurs. Algorithms in a Nutshell describes a large number of existing algorithms for solving a variety of problems, and helps you select and implement the right algorithm for your needs -- with just enough math to let you understand and analyze algorithm performance. With its focus on application, rather than theory, this book provides efficient code solutions in several programming languages that you can easily adapt to a specific project. Each major algorithm is presented in the style of a design pattern that includes information to help you understand why and when the algorithm is appropriate. With this book, you will: Solve a particular coding problem or improve on the performance of an existing solution Quickly locate algorithms that relate to the problems you want to solve, and determine why a particular algorithm is the right one to use Get algorithmic solutions in C, C++, Java, and Ruby with implementation tips Learn the expected performance of an algorithm, and the conditions it needs to perform at its best Discover the impact that similar design decisions have on different algorithms Learn advanced data structures to improve the efficiency of algorithms With Algorithms in a Nutshell, you'll learn how to improve the performance of key algorithms essential for the success of your software applications.

Single Best Investment

The art of accounting - by the numbers. The Complete Idiot's Guide® to Accounting, Third Edition takes the guess work out of this basic business activity. This updated edition has all the current information any business person will need to understand the "books," along with a useful workbook style appendix to re-enforce the lessons learned throughout the book. ? Fully updated including all new forms ? New workbook appendix with dozens of useful exercises ? Up-to-date information on the changes in payroll taxes, including the new Medicare tax

SPSS For Dummies

'How to Open Your Own In-Home Bookkeeping Service' has been the best kept secret on opening your own successful bookkeeping or accounting business. It has time and time again filled the gap for many entrepreneurs who wanted to go out on their own, but didn't know where to start. Not only does it have the Authors honest approach to self-employment, it also includes the many responsibilities that the bookkeeper or accountant will have. This book includes Where to begin, what Bookkeeping and Accounting Services to offer. What the going hourly rates are for a bookkeeping business. A Step-by-

Step guide on how to create Weekly, Monthly or Annual accounting. Information on Preparing Taxes, Estimating Taxes and Depreciation. A special Chapter on Common Questions, Educational Requirements, Mistakes to Avoid and Problem clients. Of course the best kept secret of them all, the most effective marketing ideas and How to get Clients Author Julie A. Mucha Aydlott is Certified Fraud Examiner, and the owner of San Diego Business Accounting Solutions, a Non CPA Firm that specializes in small business accounting and fraud investigations. She has over 18 years of experience in Accounting and Bookkeeping.

Financial Accounting DeMYSTiFieD

The simple solution to complex accounting You don't need a genius IQ to ace your financial accounting curriculum. The only prerequisites are a little discipline and a comprehensive tutorial devoid of confusing jargon. Financial Accounting DeMYSTiFieD presents all the concepts and skills you need, in a language you understand. Designed to let you learn at your own pace, it explains all the rules for preparing and reporting accounting information to parties outside an organization. Then, you'll get details on basic financial accounting concepts, valuing inventories, accounting methods, stockholder's equity, receivables, and more. Featuring end-of-chapter quizzes and a final exam, Financial Accounting DeMYSTiFieD teaches you the ins and outs of financial accounting in no time at all! This fast and easy guide offers: Expert coverage of financial statements, cash and short-term investments, receivables, cash flows, liabilities Tips, techniques, and insights that drive home key financial accounting principles and theories Hundreds of worked-out examples, chapter-ending quizzes, and a final exam to reinforce learning and pinpoint weaknesses Specific recommendations if you're having difficulty with certain subtopics Simple enough for a beginner, but challenging enough for an advanced student, Financial Accounting DeMYSTiFieD is a shortcut to developing a working knowledge of accounting practices.

Alpha Teach Yourself Algebra I in 24 Hours

What could be better than the bestselling Schaum's Outline series? For students looking for a quick nuts-and-bolts overview, it would have to be Schaum's Easy Outline series. Every book in this series is a pared-down, simplified, and tightly focused version of its predecessor. With an emphasis on clarity and brevity, each new title features a streamlined and updated format and the absolute essence of the subject, presented in a concise and readily understandable form. Graphic elements such as sidebars, reader-alert icons, and boxed highlights stress selected points from the text, illuminate keys to learning, and give students quick pointers to the essentials. Designed to appeal to underprepared students and readers turned off by dense text Cartoons, sidebars, icons, and other graphic pointers get the material across fast Concise text focuses on the essence of the subject Deliver expert help from teachers who are authorities in their fields Perfect for last-minute test preparation So small and light that they fit in a backpack!

Economic Fables

Now you don't have to be an MBA or advanced specialist to learn the principles of project management. Alpha Teach Yourself Project Management in 24 Hours gives readers a lesson-by-lesson approach to learning the ins and outs of budgets, team-building and tracking. Recognizing that most projects are managed electronically or online today, the author also shows better and more efficient ways to track and achieve goals.

Schaum's Outline of Bookkeeping and Accounting, Fourth Edition

A Newbery Medal Winner For over thirty-five years, Ellen Raskin's Newbery Medal-winning *The Westing Game* has been an enduring favorite. This highly inventive mystery involves sixteen people who are invited to the reading of Samuel W. Westing's will. They could become millionaires-it all depends on how they play the tricky and dangerous Westing game, a game involving blizzards, burglaries, and bombings Ellen Raskin has created a remarkable cast of characters in a puzzle-knotted, word-twisting plot filled with humor, intrigue, and suspense. Winner of the Newbery Medal Winner of the Boston Globe/Horn Book Award An ALA Notable Book A School Library Journal One Hundred Books That Shaped the Century "A supersharp mysteryconfoundingly clever, and very funny." --Booklist, starred review "Great fun for those who enjoy illusion, word play, or sleight of hand." --The New York Times Book Review "A fascinating medley of word games, disguises, multiple aliases, and subterfuges--a demanding but rewarding book." --The Horn Book

Bookkeeping Kit For Dummies

One day to bookkeeping success. Since many small businesses leave the all-important job of bookkeeping to someone on the staff with no training, there is a demand for this easy, authoritative how-to on the subject. Readers will find principles and procedures adapted to suit the needs of various types of business operations-from retail to entertainment to financial institutions.

R For Dummies

Your hands-on guide to keeping great records and keeping your nonprofit running smoothly Need to get your nonprofit books in order? This practical guide has everything you need to know to operate your nonprofit according to generally accepted accounting principles (GAAP) — from documenting transactions and budgeting to filing taxes, preparing financial statements, and much more. You'll see how to stay organized, keep records, and be prepared for an audit. Begin with the basics — understand common financial terms, choose your accounting methods, and work with financial statements

Balance your nonprofit books — set up a chart of accounts, record transactions, plan your budget, and balance your cash flow
Get the 4-1-1 on federal grants — find grants and apply for them, track and account for federal dollars, and prepare for a grant audit
Stay in good standing with Uncle Sam — set up payroll accounts for employees, calculate taxes and deductions, and complete tax forms
Close out your books — prepare the necessary financial statements, know which accounts to close, and prepare for the next accounting cycle
Know what to do if you get audited — form an internal audit committee, follow IRS rules of engagement, and keep an immaculate paper trail
Open the book and find: The difference between bookkeeping and accounting
How to maintain a manual or computer record-keeping system
Ten vital things to know when keeping the books
Do's and don'ts of managing federal grant money
How to prepare for an audit of your financial statements
IRS Form 990 good practices
The most common errors found during nonprofit audits
How to figure out employee payroll deductions and taxes

Auditing For Dummies

Get the premier "how to" book on bookkeeping, written by a nationally published CPA, with extensive bookkeeping, corporate and public accounting experience. Book = 112 pages in 12 Chapters & 8 Appendices, 8.5" x 11" Home Study Course Edition = Book + 40 Page Study Outline + 20 Page Test Bank
This how to book on bookkeeping: *Covers all the Tasks [like Accounts Payable (A/P), Accounts Receivable (A/R), Payroll, Payroll Taxes, Financial Statements, Year-End Items]. *Covers all Topics (like Insurance, Industry specifics, Debits & Credits). *Includes Checklists (like the New Job Checklist & the Master Calendar). *Includes All Forms a Bookkeeper Might Need (like Petty Cash Receipts, Record Retention Form, etc.).
What is a full-charge bookkeeper? A full-charge bookkeeper performs all of the bookkeeping tasks of any small business, including payroll taxes and monthly financial statements, with little or no supervision. About the only thing 'outsourced' is the corporate taxes - typically to a CPA. This book is written as a "manual" - walking you through each step of each task. Even covers topics like: *Breaking Into This Field of Money Handling, *Questions to Ask During The Job Interview, *Getting Organized When Hired & *New Job Checklist. >Includes the 2015 Payroll/Minimum Wage Update! [And, if for some reason, you end up with an edition published prior to 2015, you can find our 2015 FCB-Update on our website: http://www.full-chargebookkeeping.com/Resources__Links.html] www.Full-ChargeBookkeeping.com Den Publishing Company It's Amazing What You Can Accomplish In A Den! Our Pledge: The Best Products At The Lowest Prices Possible, With Outstanding Customer Service.

Project Management Case Studies

"In order to gauge a company's health-- as well as the competition's-- managers must know how to properly read and understand financial statements. The Business Owner's Guide to Reading and Understanding Financial Statements will

introduce managers and business owners to various types of financial statements and explain why they are important."--Provided by publisher.

Alpha Teach Yourself Bookkeeping in 24 Hours

Forecast geopolitics and markets with this clear and insightful resource Geopolitical Alpha - An Investment Framework for Predicting the Future provides readers with an original and compelling approach to forecasting the future and beating the markets while doing so. Persuasively written by author, investment strategist, and geopolitical analyst Marko Papic, the book applies a novel framework for making sense of the cacophony of geopolitical risks with the eye towards generating investment-relevant insights. Geopolitical Alpha posits that investors should ignore the media-hyped narratives, insights from "smoke-filled rooms," and most of their political consultants and, instead, focus exclusively on the measurable, material constraints facing policymakers. In the tug-of-war between policymaker preferences and their constraints, the latter always win out in the end. Papic uses a wealth of examples from the past decade to illustrate how one can use his constraint-framework to generate Geopolitical Alpha. In the process, the book discusses: What paradigm shifts will drive investment returns over the next decade Why investment and corporate professionals can no longer treat geopolitics as an exogenous risk How to ignore the media and focus on what drives market narratives that generate returns Perfect for investors, C-suite executives, and investment professionals, Geopolitical Alpha belongs on the shelf of anyone interested in the intersection of geopolitics, economics, and finance.

Bookkeeping All-in-One For Dummies

One day to bookkeeping success. Since many small businesses leave the all-important job of bookkeeping to someone on the staff with no training, there is a demand for this easy, authoritative how-to on the subject. Readers will find principles and procedures adapted to suit the needs of various types of business operations-from retail to entertainment to financial institutions.

Sams Teach Yourself FreeBSD in 24 Hours

The easy way to get a grip on cost accounting Critical in supporting strategic business decisions and improving profitability, cost accounting is arguably one of the most important functions in the accounting field. For business students, cost accounting is a required course for those seeking an accounting degree and is a popular elective among other business majors. Cost Accounting For Dummies tracks to a typical cost accounting course and provides in-depth explanations and reviews of the essential concepts you'll encounter in your studies: how to define costs as direct materials, direct labor,

fixed overhead, variable overhead, or period costs; how to use allocation methodology to assign costs to products and services; how to evaluate the need for capital expenditures; how to design a budget model that forecast changes in costs based on expected activity levels; and much more. Tracks to a typical cost accounting course Includes practical, real-world examples Walks you through homework problems with detailed, easy-to-understand answers If you're currently enrolled in a cost accounting course, this hands-on, friendly guide gives you everything you need to master this critical aspect of accounting.

E-Z Bookkeeping

Ideal for bookkeepers, accounting clerks, and small business owners, this practical guide goes beyond general accounting principles to teach readers how to prepare and manage their companies' books. In this new edition, readers will find completely revised and updated information on handling sales and services, and updated tax information reflecting changes in the tax code.

Alpha Teach Yourself Project Management

Confused by bookkeeping and accounting? Problem solved. Schaum's Outline of Bookkeeping and Accounting is the ideal review and reference for your accounting class. Inside you'll find explanations of the subject's fundamentals and topics such as financial analysis, preparing cash flow statements, and the distinction between accounting for perpetual and periodic inventory system. It also includes a chapter on the most popular accounting software, which accounting students are expected to master before they graduate.

Geopolitical Alpha

In tough economic times and with rising unemployment, people are looking to take the bull by the horns and start their own home-based businesses. From GPP's enormously successful How to Start a Home-Based Business series (more than half a million copies sold!), comes the essential guide to starting up a home-based Bookkeeping business.

The Essentials of Finance and Accounting for Nonfinancial Managers

Master the programming language of choice among statisticians and data analysts worldwide Coming to grips with R can be tough, even for seasoned statisticians and data analysts. Enter R For Dummies, the quick, easy way to master all the R you'll ever need. Requiring no prior programming experience and packed with practical examples, easy, step-by-step

exercises, and sample code, this extremely accessible guide is the ideal introduction to R for complete beginners. It also covers many concepts that intermediate-level programmers will find extremely useful. Master your R ABCs ? get up to speed in no time with the basics, from installing and configuring R to writing simple scripts and performing simultaneous calculations on many variables Put data in its place ? get to know your way around lists, data frames, and other R data structures while learning to interact with other programs, such as Microsoft Excel Make data dance to your tune ? learn how to reshape and manipulate data, merge data sets, split and combine data, perform calculations on vectors and arrays, and much more Visualize it ? learn to use R's powerful data visualization features to create beautiful and informative graphical presentations of your data Get statistical ? find out how to do simple statistical analysis, summarize your variables, and conduct classic statistical tests, such as t-tests Expand and customize R ? get the lowdown on how to find, install, and make the most of add-on packages created by the global R community for a wide variety of purposes Open the book and find: Help downloading, installing, and configuring R Tips for getting data in and out of R Ways to use data frames and lists to organize data How to manipulate and process data Advice on fitting regression models and ANOVA Helpful hints for working with graphics How to code in R What R mailing lists and forums can do for you

Bookkeeping Made Simple

The easy way to get a handle on bookkeeping Accurate and complete bookkeeping is crucial to any business owner, but it's also important to those who work with the business, such as investors, financial institutions, and employees. Bookkeeping For Dummies provides the easy and painless way to master this critical skill. You'll get clear and concise information on keeping track of transactions, figuring out balance sheets, keeping ledgers or journals, creating financial statements, and operating accounts for businesses, along with practices and examples to hone your skills. Plus, the bonus CD includes samples of bookkeeping forms, working papers, letters, resources, and spreadsheets. Keeping track of transactions Figuring out the balance sheet Keeping a ledger and journal Creating financial statements Operating accounts for businesses Recognizing assets and liabilities Up-to-date tax information Changes in small business regulations Additional and complementary examples Demonstration problems True/false and multiple-choice questions and scenarios Whether you're a professional or a student looking to expand your skills, Bookkeeping Kit For Dummies is a one-stop resource for anyone interested in this ever-growing occupation.

The Art of Assembly Language, 2nd Edition

Teaches users how to work with the FreeBSD operating system, explaining how to do common tasks, such as setting up a basic Web server, and how to work with the graphical user environment.

Bookkeeping For Dummies

This introduction to bookkeeping for beginning business students demonstrates the use of financial statements, the ledger, the two-column general journal, and other journals normally used in business operations. This book offers helpful instruction both to business students and owners of small businesses. True-to-life bookkeeping problems with answers are presented throughout the text. Barron's continues its ongoing project of improving, updating, and giving contemporary new designs to its popular Easy Way books, now re-named Barron's E-Z Series. The new cover designs reflect the books' brand-new page layouts, which feature extensive two-color treatment, a fresh, modern typeface, and many more graphics. In addition to charts, graphs, and diagrams, the graphic features include instructive line illustrations, and where appropriate, amusing cartoons. Barron's E-Z books are self-teaching manuals designed to improve students' grades in many academic and practical subjects. In most cases, the skill level ranges between senior high school and college-101 standards. In addition to their self-teaching value, these books are also widely used as textbooks or textbook supplements in classroom settings. E-Z books review their subjects in detail and feature short quizzes and longer tests to help students gauge their learning progress. All exercises and tests come with answers. Subject heads and key phrases are set in a second color as an easy reference aid.

Sams Teach Yourself C++ in 21 Days

One day to bookkeeping success. Since many small businesses leave the all-important job of bookkeeping to someone on the staff with no training, there is a demand for this easy, authoritative how-to on the subject. Readers will find principles and procedures adapted to suit the needs of various types of business operations from retail to entertainment to financial institutions.

Alpha Teach Yourself Accounting in 24 Hours

Join the leagues of thousands of programmers and learn C++ from some of the best. The fifth edition of the best seller Sams Teach Yourself C++ in 21 Days, written by Jesse Liberty, a well-known C++ and C# programming manual author and Bradley L. Jones, manager for a number of high profiler developer websites, has been updated to the new ANSI/ISO C++ Standard. This is an excellent hands-on guide for the beginning programmer. Packed with examples of syntax and detailed analysis of code, fundamentals such as managing I/O, loops, arrays and creating C++ applications are all covered in the 21 easy-to-follow lessons. You will also be given access to a website that will provide you will all the source code examples developed in the book as a practice tool. C++ is the preferred language for millions of developers-make Sams Teach Yourself the preferred way to learn it!

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SPSS (Statistical Package for the Social Sciences) is a data management and analysis software that allows users to generate solid, decision-making results by performing statistical analysis This book provides just the information needed: installing the software, entering data, setting up calculations, and analyzing data Covers computing cross tabulation, frequencies, descriptive ratios, means, bivariate and partial correlations, linear regression, and much more Explains how to output information into striking charts and graphs For ambitious users, also covers how to program SPSS to take their statistical analysis to the next level

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